



## Vendor Registration Form

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company/DBA \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ E-Mail \_\_\_\_\_

List and briefly describe the products you intend to sell [attach a separate sheet, if necessary]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your requirements **[Note: Electricity & running water are not available at all locations]:**

Electricity  Running Water  Other \_\_\_\_\_ Retail/Nonprofit:  8 ft. Table  2 Folding Chairs

Location Requested:  Wenonah Park (East side)  Veterans Memorial Park (West side)

Please provide two festival/event references if you have not participated in a previous Tall Ship Celebration event:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company Name/DBA \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ E-Mail \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company Name/DBA \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ E-Mail \_\_\_\_\_

The undersigned agrees and releases Tall Ship Celebration: Bay City and the City of Bay City from any damage to personal property or personal injury which he/she may sustain while participating in Tall Ship Celebration: Bay City. If accepted, vendor agrees to maintain assigned space and service in a consistent manner when the show is open to the public and to abide by the rules, policies and guidelines of Tall Ship Celebration: Bay City. Vendor understands that failure to follow these regulations may result in expulsion from this and/or future shows.

### Cost:

A maximum of two vendor spaces (accommodating trailers up to 30') are available per vendor. **Food** vendor fees are \$1,750/space. **Retail** vendor fees are \$750 (Wenonah Park only). **Nonprofit** (non-sales) vendor fees are \$250. Power and water, where available, are included. All vendors are subject to approval.

### Registration:

Return this completed Vendor Registration Form with a check or money order made payable to Tall Ship Celebration: Bay City equal to 50% of the total vendor fees anticipated. **Note: A 10% discount is available to those who pay in full by the February 15, 2019 application deadline.** All registration materials (proof of insurance, menu options and a color photograph representative of your proposed set-up) are due no later than March 15, 2019. **Deposit of your check does not constitute acceptance.** If not accepted, your deposit will be returned. If accepted, any outstanding balance of your vendor fee will be due no later than June 1, 2019.

Number of spaces requested \_\_\_\_\_ multiplied by rate \_\_\_\_\_ (see above)

Sub-total \_\_\_\_\_ minus 10% \_\_\_\_\_ (if paid in full with application by February 15, 2019)

Total submitted with application \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_